



# Making Legislation Work Made Easier With ADP

## BroadwayMalyan

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Broadway Malyan's Payroll Manager Michael Wallbridge is keen to keep up to date with all legislation changes that effect the day to day running of his payroll. "In recent years changes to employment law and the data protection act have had a big impact on what you can and can't do, and at times it seems to be a real minefield." says Wallbridge. To help clarify some of the tricky aspects of managing a growing payroll of 345 staff in the UK, Wallbridge takes full advantage of ADP's excellent "Talk Back" sessions and year end training courses which helps him to comply with regulations.

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Broadway Malyan is one of Europe's biggest architectural practices with 6 offices across the UK, and a growing presence throughout Europe. Winning awards for its outstanding work in areas such as sustainability and urban planning in addition to its core business of designing wonderful buildings, the company's employees are almost all permanent staff. The few

contractors the business uses, preferring to recruit and grow its talent internally, are generally paid via agencies making the actual process of monthly pays a relatively easy process. ADP, says Wallbridge, offers a fantastic level of service that's helps him maintain a deceptively straightforward payroll.

"I am very blessed with an easy payroll, it is literally monthly pays and expenses", says Wallbridge who rules expenses claims with an iron will. "If claims don't get to me by the 15th, they don't get paid", he laughs. But that doesn't mean the work load for him is any less. Avoiding taking holidays around the payroll runs, and never being sick, ensures that Broadway Malyan's expert designers, planners, project managers and architects are never left wondering what happened to their salaries, or what benefits are available to them.

It's not just the technology that includes on-line help through the ADP extranet and rapid response to emails that makes it easy, it is the expert advice and guidance that really makes the difference. Commending ADP's expert knowledge Wallbridge says, "We have just finished our year end, which means that new figures and new legislation has to be in place for the new financial year. Making sure we have the right numbers available for people immediately is very important, and with ADP's help we can get that done for everyone."



# Broadway Malyan continued.....

While Wallbridge relies on the Inland Revenue's notices for new changes they can often be difficult to understand at first glance. Independent information from trade journals and in particular ADP's year end training helps to clarify what is needed and "make a nightmare time of year a little bit easier". ADP's "Talk Back" meetings also give Wallbridge the opportunity to air views and suggest ideas to ADP, making the process much more of a partner based relationship rather than just service provision. "Having the chance to voice opinions improves the service no end, because we can help each other work out how to do things better", says Wallbridge.

Keen to get involved early in R&D projects, Wallbridge says that the closer the two companies work together, the better it is for him in the long term. "We had been using the DOS system for years, and I was reluctant to move over to a windows based service. But the transition was really smooth and it is a great system to use. I have no complaints", says a contented Wallbridge.

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#### **About ADP**

ADP is the largest supplier of payroll services in the world. Present in 29 countries, paying 31 million people around the world every payday, and with over 50 years of unrivalled experience, ADP manages a wide range of payroll, benefits and HR administration and helps organisations to control their costs, streamlining their often labour-intensive processes, so freeing up personnel to concentrate on core business activity.

